

Photography Policy of the Chapel of the Cross
Madison, Mississippi

The Chapel of the Cross Episcopal Church is listed on the National Register of Historic Places and reflects the deep, rich roots of our Episcopal faith, the founding families of this parish, and members of our parish community. You are welcome to enjoy our church and grounds and we encourage you to pause and reflect during your visit.

In consideration of issues of privacy, security, potential disruption of services, and most importantly, respect of this sacred place, please abide by the following guidelines.

- The church and grounds are open to visitors from 9:00 am to 5:00 pm Monday through Friday. As a courtesy, visitors should ask permission to tour the grounds prior to doing so at the Chapel of the Cross office located in the Parish Hall. Office hours are from 9:00 to 5:00 Monday through Friday.
- Photography and videography for personal (non-Chapel members) are not permitted without prior written approval by the Rector/Priest for the Chapel of the Cross. Please call 601-856-2593 or visit the church office to request a time and receive a copy of the Chapel of the Cross Photography Policy and to complete the required letter of compliance.
- Consideration will be given to the time of year, length of stay, and the nature of photos being requested. It is suggested that a \$30 donation be given to the Chapel for historic preservation. .
- A letter of compliance must be signed in the Chapel Office certifying that you, the photographer, understand the Chapel's Photography Policy.
- Wedding photography is only allowed for those who are to be married at the Chapel of the Cross and the policy for wedding photographs is included in our wedding photography policy found on our website.
(www.chapelofthecrossms.org)
- Please remember that you are guests on the Chapel of the Cross property and we retain the right to ask anyone to leave due to non-compliance with this policy. Please contact the church office at 601-856-2593 if you have questions or would like to schedule photography or videography on the Chapel's premises.
- Chapel Tours may be requested through the Chapel office at 601-856-2593.

Chapel of the Cross Photography Guidelines

In consideration of issues of privacy, security, potential disruption of services and most importantly, respect for this sacred place, please abide by the following guidelines:

1. Still photography of individuals and groups is permitted for private, non-commercial use **ONLY** in designated spaces. The designated spaces for photography include: the pasture directly behind the Chapel, the walkway between the Chapel and the Parish Hall, the west side of the Parish Hall, and the grove in front of the Chapel.
2. The Chapel of the Cross reserves the right, at its sole discretion, to withhold or withdraw permission to photograph on its premises or to permit the reproduction of photographs taken on Chapel grounds.
3. Photography inside the Chapel is not permitted unless associated with those who have been involved with a worship service—baptism, confirmation, etc. Please see Wedding Photography Policy on Chapel website.
4. Wedding portrait photography on Chapel premises is not permitted except for couples being married at the Chapel of the Cross. (See Wedding Photography Policy.)
5. Photography of individuals and groups is **NOT** permitted in, on, or around the historic cemetery or fences surrounding the cemetery. No photography props such as couches, chairs, etc. are permitted on the church premises.
6. The photographer is responsible for any damages to the property or the grounds.
7. The photographer is responsible for the safety of their subject(s).
8. Photography is not permitted during worship services on Chapel premises. These worship services include but are not limited to weddings, funerals, grave diggings, and any activities revolving around the sacraments of the church.
9. Requests will not be granted to individuals or groups wishing to take publicity photographs on Chapel premises for personal use or publicity of events not directly associated with the Chapel.
10. All pets must be kept on leashes even during photo shoots. If necessary, pet litter must be picked up.

11. There is a suggested donation of \$30 for the use of the Chapel of the Cross premises.

All written requests for photography/videography must be made at least two days in advance. Request forms are available at the Chapel of the Cross office 9:00- 5:00 Monday through Friday or on the Chapel's website. A letter of compliance must be completed before permission is granted by the Rector/Priest for the Chapel of the Cross. www.chapelofthecrossms.org

I, _____, understand the Photography Policies
(photographer's name)
of the Chapel of the Cross and I will adhere to the policies set forth by the Chapel of the
Cross.

(photographer)

(date)

Photography Permission Request

Name of photographer requesting permission to photograph: _____

Contact number of the photographer: _____

Address of the photographer: _____

Email of the photographer: _____

Name(s) of subject(s) to be photographed _____

Date of photography session requested _____

Time of photography session requested _____

Permission granted _____

Permission denied _____

Signature of photographer _____

Signature of priest _____

** Permission form must be completed at least two days prior to photography session.

** * Permission form must be presented upon request on the Chapel grounds