

Meeting of the Vestry  
Chapel of the Cross  
February 18, 2017

Present:

Molly Meeks, Senior Warden  
Jon Woodward, Junior Warden  
The Rev. Ben Robertson, Rector  
The Rev. Will Compton, Curate

Vestry Members Present:

Amy Barker  
Amanda Camp  
George Ezell  
Dick Lawrence  
Debbie Lominick  
Brian Martin  
Richard Roberson  
Jim Russell  
Bob Williams

The meeting was called to order by Ben Robertson, followed by prayer and a reflection.

Minutes

Minutes from the January vestry meeting were reviewed.

Bob Williams made the motion to accept the minutes as written. Jon Woodward seconded the motion which passed unanimously with aye.

Minutes from the annual meeting were reviewed.

Jon Woodward made the motion to accept the minutes as written. Molly Meeks seconded the motion which passed unanimously with aye.

Finance Reports

As Oscar Hartman was not present to review the full financial report, review and acceptance was tabled to the March meeting.

Dick Lawrence made the motion to move the capital campaign funds into a separate investment account. Bob Williams seconded the motion which passed unanimously with aye.

Dick Lawrence made the motion to accept the designation of restricted gifts that had been received by the Chapel of the Cross. Bob Williams seconded the motion which passed unanimously with aye.

Junior Warden's Report (Jon Woodward)

- Jon Woodward reported that repairs have been made on the lights in the parking lot, dock, and choir room.
- PDO updates have been completed.
- New boards have been received for the chancel area, and work to replace the boards begins on Monday, 2/20.

#### Rector's Report (Ben Robertson)

- Ben Robertson announced that there would not be church on Wednesday evening (2/22) since both Will and Ben will be away at a conference.
- Vestry reflections have been assigned for upcoming vestry meetings.
- Annual housing allowances were discussed. It was clarified that each year, the vestry must approve a specific portion of total compensation for clergy to be allocated as a housing allowance.

Dick Lawrence made the motion to approve a \$20,000 housing allowance for Will Compton. Bob Williams seconded the motion and it passed unanimously with aye.

Molly Meeks made the motion to approve a \$20,000 housing allowance for Ben Robertson. Dick Lawrence seconded the motion and it passed unanimously with aye.

#### Old Business

- None

#### New Business

- Appointment of clerk and treasurer

Dick Lawrence made the motion to appoint Grace Simmons as vestry clerk. Bob Williams seconded the motion, and it passed unanimously with aye.

Dick Lawrence made the motion to appoint Oscar Hartman as treasurer. Bob Williams seconded the motion, and it passed unanimously with aye.

- Review of Parochial Report: Average attendance and members both improved
- Appointment of delegates and alternates to annual council

Jon Woodward made the motion to appoint Molly Meeks, Jon Woodward, and Eric Eaton as delegates and Bob Williams (1<sup>st</sup> alternate), Amy Barker (2<sup>nd</sup> alternate) and Dick Lawrence (3<sup>rd</sup> alternate) to annual council in 2018. The motion was seconded by Brian Martin and passed unanimously with aye.

- The March vestry meeting was moved to Wednesday, March 22 to avoid conflicts with spring break.
- It was announced that there would be several upcoming Lenten offerings:
  - February 28 – Shrove Tuesday pancake supper
  - March 1 – Two Ash Wednesday services, one at 12:00 pm and one at 6:00 pm
  - Marriage Enrichment Class during Lent – designed for couples who have been married for less than ten years, led by Ben Robertson on Wednesday evenings

- New Sanctuary Updates and Discussion

Following the previous presentation of the sanctuary design and a round-robin feedback session, motions were made to approve the scope, budget and timeline for the project.

1. Amy Barker made the motion to the scope of the project to include a base bid of the new sanctuary, conversion of the current flower guild room to additional toilets as required by code, and sufficient sidewalks, parking lots, and road capacity as necessary for access to the buildings with an add alternate option of an additional structure to include space for a children's chapel, sacristy, and all toilets necessary as required by code including a combination of men's, women's and family toilet facilities. This alternate option omits the toilet renovation in the current flower guild room. The motion was seconded by Bob Williams and it passed unanimously with aye.
2. Amy Barker made the motion to approve a budget of \$3.8 million for use in the Design Development phase of the project. The motion was seconded by Dick Lawrence and it passed unanimously with aye.
3. Amy Barker made the motion to approve the project timeline dated 2/2/17 that reflects a Design Development start date of 3/1/17 and a goal for the new facility to be in service by April 21, 2019. Bob Williams seconded the motion and it passed unanimously with aye.

Action Item: Ben will draft an update/communication to be sent to the parish.

Dick Lawrence made the motion to adjourn the meeting. Amy Barker seconded the motion, and it passed unanimously with aye.

Respectfully Submitted by Amy Barker