

Meeting of the Vestry
Chapel of the Cross
October 18, 2017

Present:

Molly Meeks, Senior Warden
Jon Woodward, Junior Warden
The Rev. Ben Robertson, Rector
Oscar Hartman, Treasurer

Vestry Members Present:

Amy Barker
Amanda Camp
George Ezell
Dick Lawrence
Debbie Lominick
Richard Roberson
Jim Russell

The meeting was called to order by Ben Robertson. Richard shared a reflection.

Minutes

Minutes from the September meeting were reviewed. Several corrections were made to the Minutes. The revised Minutes were sent to the Vestry members.

Finance Report (Oscar Hartman, Treasurer)

a. Stewardship

- Oscar informed Vestry that we are behind on the non-pledged income. November and December are often months we receive unpaid pledges.
- Amounts available for operations now \$39,000 (last year 79,000 and 2 years ago \$1,200)
- Oscar had Vestry look at the Statement of Income/Gross Profit. We are \$52,157 under budget on our pledge and other income. On an expense side, we are fine. We had a healthy gain over pledges from last year. He does not see cause for alarm.

b. 2018 Budget Process

- Chairs need to be notified to work on the 2018 budget. Vestry will have to authorize all budgets. It is important to remember the budget communicates our identity; it is also important when we give the Annual Report. Budget requests should be submitted by November 1st.

c. Stewardship

- Ben passed out 2017-2018 Stewardship information for Chapel of the Cross.
- Stewardship Schedule: Pledge cards will be given out at services. A video will be made. Betty Ruth Fox and Dick Lawrence are the 2018 Stewardship Co-Chairs. Dick said he wants to convey that through Stewardship, members will grow spiritually through their pledge. It is an expectation for Vestry members to pledge. It is an important statement to the Parish.

Motion: Amy made the motion to accept the financials. George seconded the motion which passed unanimously with aye.

Senior Warden's Report (Molly Meeks)

Molly read the appreciative note she received from Shirley to the Vestry.

Junior Warden's Report (Jon Woodward)

- a. Chapel AC bill was around \$38,000 (which was more than Vestry thought it would be). He has requested a detailed report. He has not yet received the updated report.
- b. DeWeese house: We have a dead tree in front of the DeWeese house. He will get some quotes on what some costs will be to fix certain things. Some are significant. A mold expert came and determined that there is no imminent danger.

Building Report (notes provided by Amy Barker)

Decisions Made/Projects Completed

- Mannsdale Livingston Heritage Preservation District presentation complete 10/9/17. Conditional approval pending submission of updated plans that include lighting, notes that landscaping will be returned to natural state, and exterior finishes.
- Updated plans for lighting, landscaping and exterior finishes were approved by both the building committee and the vestry, and have been sent to Rita McGuffie for review and approval.
- Review of potential furnishings (tables, etc.) in the context of electrical needs and electrical outlet placement completed by committee 10/4/17. Feedback will be sent to architects for incorporation in the plans.

Upcoming Milestones

- Final MLPH approval
- Madison County approval
- Functional review of interim sacristy space/millwork 10/20
- Review of interior finishes

Decisions Needed

None

Motion: Molly made the motion to accept the building committee's recommendation to submit attached landscaping plan, exterior lighting plan, and exterior finishes to the MLHP committee. Brian seconded the motion, which passed with aye (attached plans and motion sent via email on October 16, 2017).

Rector's Ramblings (Reverend Ben Robertson)

- Pumpkin Carving Workshop on Sunday, October 22
- All Saints Day- Choral Evensong on Wednesday, November 1 at 6:00 pm
- Series of Baptisms: Vestry had a discussion on how to proceed with number of baptisms. The suggestion was given to include in Friday email, "We are so happy to celebrate....." (and include time of service);
- Upcoming: baking bread and freezing for pastoral care and newcomers (look out for that announcement).

Old Business

a. DITC 2017 He will meet with Chairs to do an evaluation. Comments were made about parking and length of walk. Jon made suggestion to have service the next day at 11:00 instead of 10:00. Amanda suggested a brighter t-shirt so volunteers could easily be recognized. Amanda suggested getting corporate sponsors. Respectable signage would be appropriate. Additional ATM's may be needed as well.

b. Chapel Directory is being put together. Pictures are still being submitted.

New Business

a. DITC 2018- Davis and Martha would like a Vestry to determine a date for 2018 DITC. The combination of popular football games and Columbus Day holiday weekend may create some conflicts. It may affect not only turn-out, but also volunteers. Vestry will need to make a decision via email or at next Vestry meeting. Vestry could poll some of the vendors to see what their thoughts are.

Debbie wants us to discuss how to reach out for new volunteers.

b. PDO- Last Thursday, there was a situation with an exchange of unpleasant texts with a staff member's parents and the staff member. There was a concern one of the parents would show up. They went into lock-down. The Diocese was contacted as well. Ben informed Vestry that the situation is contained and the school communicated effectively.

Adjourn

Motion was made by George to adjourn the meeting. Jon seconded the motion which passed unanimously with aye.

Respectfully submitted by Grace Simmons, Vestry Clerk