

**Meeting of the Vestry  
The Chapel of the Cross  
August 19, 2020 (in-person and via Zoom)**

**Attendance:**

In-Person: Rev. Ben Robertson, Ellen O’Neal, Stan Herren, Ashley Herden, Bob Williams, Bill Buehner, Steve Middleton, Will Morton, Tommy Roberson, Ralph Stillions

Via Zoom: Rev. Will Compton, Reggie Sims, Brock Haas, Rebecca Haas, Sarabeth Clark

Non-members present via zoom: Amy Barker, Lauren and Russell Bain

**I. Opened in prayer by**

Rev. Ben Robertson

**Reflection: none**

**II. July Minutes and August agenda**

--Motion to accept the July minutes made by Bill, seconded by Stan, unanimously approved by the vestry’s vote

--Motion to affirm virtual votes taken during April-July Zoom meetings; motion made by Stan, seconded by Will Morton, unanimously approved by the vestry’s vote

--August agenda: Bill wants to add some items relating to construction of new worship space

**III. Old/Ongoing Business**

**a. Treasurer’s Report—Brock**

--pledges still coming in; non-pledge giving is also up

--discussion of July financial report; motion to accept July financials made by Ellen, seconded by Tommy, unanimously approved by vestry’s vote

**i. 2019 audit report**

--year 2 of 3 of our audit

--assets increased; in a good position

--PDO revenue: \$144,000 expenses: \$126,000; no practical way to split out PDO’s utility usage

--significant deficiencies noted in the audit:

--Certificate of Deposit—issues have been resolved

--retirement contributions—2019 contributions are caught up

--further discussion of audit

--motion to accept audit made by Stan, seconded by Bill, unanimously approved by the vestry’s vote

**b. Building Report—Amy**

--91.45% complete as of August 6

--September 11 scheduled completion date

--Flower Guild ramp has been priced—waiting on recommendation by building and finance committees

--ongoing fundraising will be needed in the future

--Bill and Stan took lumber from original Chapel floor joists to carpenter to use in building new altar for new worship space

**i. Pew contract--Ben**

--original pew contractor wanted \$200,000 (way over budget)

--5 bids solicited; 1 bid approved by furnishings and finance committees (was also the cheapest bid, but great quality)

--budget for pews is \$25,000 but the approved bid is \$60,000

--finance comm. recommended using memorial funds

--may also ask parishioners to sponsor a pew to meet extra cost (30 pews x \$1000)

--discussion of budget/pews/placing plaques to recognize sponsor of pew

--motion to accept pew recommendations made by Bill, seconded by Tommy, unanimously approved by the vestry's vote

**c. Senior Warden—Bob**

**i. Annual Council 2021**

--Annual Council will probably be virtual

--plan to discuss with co-chairs next week

**ii. DeWeese property proposed planning/zoning—Bill**

--Mannsdale overlay passed for a dentistry clinic in back of the lot

--planning/zoning passed as well; now goes to Board of Supervisors

**iii. DITC 2020 draft plan—Lauren and Russ, Bob, Ben**

--community aspects need to be completely virtual

--would not affect tax status

--virus committee okayed the draft plan

--website for the Chapel is already set up to handle virtual silent auction, take orders for bread/jams/etc

--discussion of draft plan

--motion to hold DITC 2020 made by Bill, seconded by Will Morton; 3 nay votes, 8 yea votes

--motion to allow DITC 2020 to continue virtually; plan will go back to committee chairs—strongly encourage that there is no negative financial impact going forward made by Stan; seconded by Will Morton; 8 yea votes, 1 abstention

**d. Junior Warden—Ralph**

--tree removal went well

--headstones (Bill)—need to be straightened; Davidson Marble can do this for \$1500-2000; Stan moved to approve, seconded by Will Morton, unanimously approved by the vestry's vote

--carpenter to remove metal from old Chapel lumber (Bill)--\$100/hour; could come from historic preservation budget; Stan moved to approve, seconded by Steve, unanimously approved by the vestry's vote

--AC repair—not sure how much to budget for this, but many units are aging

**e. Rector's Ramblings—Ben**

**i. personnel issues**

--3 openings at present: organist (we have a candidate that looks promising), PDO director (resigned Friday), parish communicator

**ii. fundraising—pews, choir chairs, prayer books, hymnals**

--plaques or no plaques?

--motion to move forward with fundraising for prayer books and hymnals made by Will Morton, seconded by Stan, unanimously approved by the vestry's vote

**iii. name for new worship space**

--discussion of this item moved to September meeting

**IV. New Business/Committee Referrals**

**a. Chairs for Altar Guild and Flower Guild**

--Flower Guild chair—Laney Crampton; Cheryl and Becky will work with her

--Altar Guild chair—Will's goal is to work with Altar Guild to come up with a chair

--Stan asked if we will be posting minutes online; Bob will follow up on this

--Tommy asked about the baptismal font we have purchased that is still in Virginia; pickup was delayed by COVID; Ben had planned to go get the font but trip was cancelled; Ellen volunteered to go to Virginia to pick up the font

**V. Adjourn**

Motion to adjourn made by Tommy; seconded by Ben, unanimously approved by the vestry's vote

These minutes were approved by the Board of Directors

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