

**Meeting of the Vestry
The Chapel of the Cross
December 16, 2020—Via Zoom**

Attendance:

Present: Rev. Ben Robertson, Steve Middleton, Bob Williams, Brock Haas, Ashley Herden, Stan Herren, Bill Buhner, Tommy Roberson, Rebecca Haas, Rev. Will Compton, Ralph Stillions, Reggie Sims

Non-members: Amy Barker

Absent: Ellen O’Neal, Sarabeth Clark, Will Morton

I. Welcome/Prayer

II. November Minutes/December Agenda

--motion to approve November minutes made by Bob, seconded by Ralph, unanimously approved by the vestry’s vote

III. Old/Ongoing Business

A. Treasurer’s Report (Brock)

--still in good financial shape; PPP forgiveness application has been submitted

--discussion of budget

1. Budget Adjustment

a. ratify email vote—Servant Ministry (vote postponed)

b. Angel Tree

--over amount needed by \$1730

--motion made to increase Servant Ministry budget by \$1730 to be offset by designated gifts; to authorize an increase in Servant Ministry budget by \$9500 from Christmas in the Country—motion made by Tommy, seconded by Bill, unanimously approved by the vestry’s vote

2. Stewardship 2020 (Bob)

--154 pledges

--may send an additional reminder in a week to follow up

3. Stewardship 2021 (Bob)

a. The Naughty List

--behind on pledges based on last year

--normally vestry splits up this list and contacts people on it

--Bob is still recommending this

--decided to move forward with that plan; will send church-wide email reminder tomorrow, specific reminder in 5 days

--announcement will be made in service

4. 2021 Budget (Ben)

--FAM chairs need to get budgets to Brock ASAP

B. Building Report (Amy)

- building is now 100% complete! Certificate of Occupancy was issued 12/3
- Rose window is in!
- organ company is behind schedule; delivery now scheduled for January 2022

1. Bear Creek Water report/update

- presented with 3 options by Bear Creek; final offer net cost estimated to be \$28,286
- next step is to contact Probity with estimate
- motion to accept lawyer's recommendation to withhold \$67,000 from Probity and pay \$17,096 to Barlow Eddy Jenkins; motion made by Reggie, seconded by Rebecca, unanimously approved by the vestry's vote

2. Audiovisual System

- two options for audio work
 - AIA contract process (managed by architect)
 - RFP process (process is simpler)
- motion to use RFP for bid process made by Bob, seconded by Stan,

unanimously approved by the vestry's vote

--motion to accept amendment of organ payment plan—first payment will be made in February 2021, not January; made by Stan, seconded by Steve, unanimously approved by the vestry's vote

C. Senior Warden Report

- no additions

D. Junior Warden Report

- courtyard drain repair
 - authorization to pay \$5350 for repairs; motion made by Bob, seconded by Stan, unanimously approved by the vestry's vote
- fire panel repairs
 - approve \$5990 previously paid; motion made by Bob, seconded by Bill, unanimously approved by vestry's vote
 - approve \$684 for issues with fire alarm; motion made by Bob, seconded by Tommy, unanimously approved by the vestry's vote
- tree removal \$1700—tabled until new budget is available
- Churchyard Guild
 - need to find or create new drawing of water lines and get a comprehensive drawing of all utilities on property as they relate to the cemetery
 - cemetery 1B plans have to be rewritten and filed next year

E. Rector's Ramblings

1. Worship

- Thanks to Ian Herden for work with WiFi
- Outdoor service will be available on Christmas Eve

2. Office Re-re-opening

- office is officially reopened

week

3. Christmas in the Country

--so well received!

Lessons and Carols is currently being recorded; will be posted online early next

4. Furnishings Report

a. Altar/Rail

--installed; Ben met with altar rail builder who will come back to install hardware for the part of the rail that opens

b. Pews

--stain for the pews has been chosen

c. Valances

--Buddy Graham made modifications to plans; putting together cost

d. Font

--Ellen and Kenny O'Neal will go get the font from Virginia!

e. Other

--still looking for parish communicator

--working on repairs to the Chapel voicemail

5. Wardens/Vestry Nominating Committee

--still waiting on responses

F. Associate Rector's Associations

None!

IV. New Business/Committee Referrals

--Reggie refused a second term on the vestry and told a somewhat off-color story

V. Adjourn

--motion made by Reggie, seconded by Bill, unanimously approved by the Vestry's vote

These minutes were approved by the Board of Directors

Minutes prepared by Ashley Herden