

**Meeting of the Vestry  
The Chapel of the Cross  
November 18, 2020**

**Attendance:**

Rev. Ben Robertson, Rev. Will Compton, Rebecca Haas (via Zoom), Will Morton (via Zoom), Ellen O'Neal, Ashley Herden, Ralph Stillions, Tommy Roberson, Brock Haas, Bob Williams, Bill Buhner, Steve Middleton, Stan Herren, Sarabeth Cook

Absent: Reggie Sims

**I. Welcome/Prayer**

--given by Rev. Ben Robertson

**II. October Minutes/November Agenda**

--Bill noted that Reggie needs to be added to attendance list for October

--motion to accept made by Stan, seconded by Ellen, unanimously approved by the vestry's vote

**III. Old/Ongoing Business**

**A. Treasurer's Report—Brock**

--\$92,000 in income for October!!

- PPP forgiveness update

--forgiveness application has been submitted

- Budget adjustments

1. Sod: sod was paid for by parish donations; discussion of budget funds

--motion to transfer \$1000 and accept donated funds into

sod/landscaping account; motion made by Bill, seconded by Bob, unanimous approval

--motion to move designated restricted funds for sod landscaping to

grounds maintenance and keep it designated to sod/landscaping; motion made by Bob, Bill seconded, unanimous approval

2. Servant Ministry

--motion to amend budget to create line item for Ministry of Smoke;

motion made by Bill, seconded by Sarabeth, unanimous approval

3. IT infrastructure—Ben

--bid requested was for \$16,928.26; money found to offset that cost through Stephen Ministry, Wednesday Night Supper, Emily's unused salary

--motion to amend budget to appropriate extra funds for IT

improvements; motion made by Ellen, seconded by Tommy, unanimously approved

**B. Building Report—Amy Barker and Ben**

1. Bear Creek Water update: meetings/discussions about liability for the water line issue continue

2. Attorney fees re: water issues  
--met with Trey Copeland; worked with Amy to draft a letter to Bear Creek; need to pay \$753 for attorney fees—motion made by Stan, seconded by Tommy, unanimous approval

3. Ed Building Fire Panel  
--replacement of part will be about \$5000; not sure if this amount is already budgeted for

**C. Christmas in the Country—Martha**

- Plans are moving forward
- Lights, live nativity, concessions sold as part of plans
- Talked to Sherriff's Dept about traffic flow—entrance by Deweese House

**D. Senior Warden Report—Bob**

- Annual Council  
--met with Bishop to choose web service to broadcast events  
--meeting with co-chairs  
--Bishop will be here for services the Sunday after Annual Council

**E. Junior Warden Report—Ralph**

- Research on driveway and irrigation systems  
--discussion of solutions for driveways  
--cost will be about \$30,000 for improvements—just something to consider  
--irrigation system—looking into costs (around \$14,000 so far)

**F. Rector's Ramblings—Ben**

- Furnishings report  
--pews: contract signed, deposit put down  
--valances (Bob): Buddy Graham is looking at valances for us; working on quotes from builders  
--font: given to us by another church; needs to be picked up in Virginia  
--other: altar rail and tables are almost ready; new sanctuary lamp has arrived
- Worship report  
--waiting on certificate of occupancy to use new space; hopefully we will have Christmas Eve services there
- Advent card  
--will be sent soon with calendar of events
- Wardens and Vestry Nominating Committee  
--drawn by lot  
--Wardens Nominating Committee: Vestry members Ellen O'Neal and Sarabeth Clark, parishioners June Milam and Allen Cooper, first alt Michael Barker, second alt Percy McCaa  
--Vestry Nominating Committee: Guy Bowering, Maggie Pooley, first alt Ed Moody, second alt Jimmy Vaughn
- January 24 is when Annual Meeting is scheduled—Covid concerns  
--40 people have to be physically present (not virtually) to make a quorum

--can postpone if needed

**G. Associate Rector's Associations--Will**

none

**IV. New Business/Committee Referrals**

- Scatter Garden
  - Garden Guild is preparing area for ashes to be buried; not sure about what parts need to be approved by Vestry; there are concerns about fencing placement
  - Sarabeth made motion to pause for discussion with landscaper, seconded by Steve, unanimous approval
- PDO name
  - suggestion to change name from Chapel of the Cross Parents' Day Out to Chapel of the Cross Weekday Preschool
  - motion to change name to Chapel of the Cross Weekday Preschool made by Bob, seconded by Bill, unanimous approval

**V. Adjourn**

- Motion to adjourn made by Sarabeth, seconded by Steve, unanimously approved by Vestry's vote

**Minutes prepared by Ashley Herden**

These minutes were approved by the Board of Directors

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