

**Meeting of the Vestry  
The Chapel of the Cross  
August 15, 2018**

**Attendance:**

Rev. Ben Robertson	Molly Meeks, Sr Warden	
Amy Barker	Amanda Camp	George Ezell
Rebecca Haas	Steve Middleton	Whit Rayner
Jim Russell	Reggie Sims	Bob Williams

**Opened by prayer**

**Reflections given by Steve Middleton**

**Old Business:**

- Amendments to July minutes discussed and agreed upon by vestry  
Motion to approve by Bob, second by Reggie and approved by all
- Special Meeting amendments to minutes discussed and agreed upon by vestry  
Motion to approve by Bob, second by Amanda and approved by all.

**Financial Report: Whit Rayner**

Vestry given July financial report and approved.

A point of confusion was raised concerning budget allocations for ministries that have both a budget line item and an ODR fund.

Ben will follow up with Oscar to obtain the documented process for when expenses are tracked against budget vs when expenses are tracked against ODR funds.

The accounting and audit of the budget for 2017 has not been done at this time. The previous firm, Breazeale, Saunders and O'Neil have finished their three year engagement when they finalized 2016.

Reggie made the motion to waive the requirements in the financial procedures to obtain 3 bids and to instead ask Breazeale, Saunders and O'Neil to complete the 2017 audit for the same price as was offered in their previous contract.

The motion was seconded by Bob and the motion was passed.

Bob motioned to approve July financial report, Reggie with a second motion and all agreed on approval.

**Junior Warden: Ben Robertson for Jon Woodward**

- Work in progress for alarm electrical panel
- Should a bidding process be implemented for panel?

**Building Committee: Amy Barker**

The building committee met 8/14 to review the feedback from the interviews.

Probity and Thrash were the top two contractors primarily based on price, potential savings and creativity of savings.

The building committee is recommending that we enter into negotiations and value engineering with Probity, pending that the receipt of their firm alternate 1 estimate does not cause the total estimate to exceed the bid from Thrash.

Jim Russell made the motion to enter into negotiations with Probity with the intent to enter into a contract within 30 days pending receipt of the firm estimate for add-alternate one. As part of the negotiations, the desire is to further explore the cost savings idea they shared for the

structural design and validate its feasibility with the architects and structural engineers.

The motion was seconded by Bob.

All in favor, Ben, Molly, Amy, Reggie, Steve, Rebecca, George, Whit  
Opposed, Amanda

**Rev. Ben Robertson:**

- Ministry Fair will be held outside the Chapel on Sunday, Aug 26<sup>th</sup>
- Altar guild in need of a new chair. Prayers and recommendations are needed
- Stewardship: instead of talking in church, ask parishioners to hold small parties at their homes to discuss stewardship at the Chapel. A new Stewardship chair and volunteers are needed for the coming season. Prayers and recommendations are needed.
- DITC, Frys are working hard, logo finalized.
- Will reports that Sarah is doing great things getting EYC kicked off
- Kneelers set to be returned this month.

Bob motion to adjourn meeting and Reggie seconded the motion.

All in favor to dismiss.