

**Meeting of the Vestry**

**Chapel of the Cross**

**March 18, 2015**

**Present:**

Davis Frye, Senior Warden

Bill Buhner, Junior Warden

Rev. Ben Robertson, Rector

**Vestry Members Present:**

Mac Brown

Tell Flowers

Davis Frye

Dick Lawrence

Brian Martin

Sloan McKellar

Richard Roberson

Dan Robertson

Scott Woods

**Vestry Members Absent:**

Amy Barker

The meeting was called to order by Rev. Ben Robertson, who opened with prayer. A quorum was confirmed.

Dick Lawrence led the reflection.

A different vestry member will lead the reflection time each month. Ben Robertson will send out a reminder email to the vestry member when it is their turn.

The approval of the minutes from the vestry retreat in February was tabled until next month when Amy Barker is present.

### **Finance Report—Scott Woods**

- ❖ Available funds on hand are down from last year. Usually we have some carryover into the new year with members paying off last year's pledge. This has not happened this year.
- ❖ Expenses are well controlled. There were some extra moving expenses in February, but this is a non-repeating expense. Caution is advised before incurring any unbudgeted expenses until we have a better idea of how revenue is coming in. Non-pledge funds are settling into more predictable numbers now that we no longer have anonymous pledging.
- ❖ The Finance Committee did not meet this month due to Spring Break and the death of Donna Marcum's mother.
- ❖ Scott Woods moved to adopt the February financial reports and Tell Flowers seconded the motion. The motion carried.

### **Senior Warden Report – Davis Frye**

- ❖ Davis Frye proposed that Chapel members, Oscar Hartman and Lisa Stutzman be considered for new members to the Finance Committee.  
  
Scott Woods moved that they be elected to the Finance Committee and Dick Lawrence seconded the motion. The motion carried.
- ❖ Help is needed with clearing out the Stations of the Cross before Holy Week. There are some downed trees that need to be cut up and removed. Any able bodied person with a chain saw is welcome to come join the clean up day set for Saturday, March 28. A notice will go out to the members.

### **Junior Warden Report– Bill Buhner**

- ❖ Sewer line, Ed Building courtyard has been repaired. Sand will be added to repair track hoe ruts.
- ❖ MMO sink has been installed.
- ❖ Campus Key Security – vendors have been contacted for pricing.
- ❖ Bell Tower was repaired with the help of the Madison Fire Department. A letter of thanks needs to be sent to the City of Madison. Ben Robertson indicated that he will get it done.
- ❖ Drives-Parking Lots – Road bed dressed.
- ❖ Stations of the Cross – stump in that area will be ground.

### Rector Report– Ben Robertson

- ❖ Lent has gone well, have gotten good feedback from the Sunday morning series. Yoga classes have also been well received and there are plans to continue them on a regular basis.
- ❖ Holy Week – A letter and postcard will be sent out with a full schedule of activities.  
Bishop Brian Seage will preach at the Good Friday service at noon.  
The Reunion Social Committee is holding a sunrise service on Easter Sunday at 6:00 a.m at Reunion Lake. Ben Robertson will officiate.  
Maundy Thursday – Children will be invited to the service for foot washing and will then go to a special Children’s Church service.
- ❖ The Pastoral Care meeting scheduled for March 28 has been postponed. Ben Robertson is hoping to reschedule it, but no date has been set Ben Robertson will contact all concerned.
- ❖ Chapel Website (see attachments) – Ben Robertson presented 3 written bids for a new website. All bids were in the same price range. This item was included in this year’s budget. The proposed timeframe for getting the project done is by the end of the second quarter.

There was discussion about what the maintenance fees will be as well as who would host the site and own the technology (code). It was decided that the next appropriate action would be to get answers to these questions and let Whit Rayner look over the proposals.

### Old Business

- ❖ Parochial Report (see attachment) for 2014 was presented and reviewed. Sloan McKellar moved to approve the report and Dick Lawrence seconded the motion. The motion carried.
- ❖ 2016 lay delegates to Annual Council – Three delegates were chosen, Davis Frye, Bill Buhner, and Richard Roberson. Three alternate delegates were also chosen, Sloan McKellar, Amy Barker and Dick Lawrence. Council will be held in Biloxi, January 29-31, 2106.
- ❖ Master Plan – Ben Robertson and Davis Frye has a discussion with Jonathan Austin, Chuck Barlow and Clint Doby. They anticipate that the Master Plan committee will soon be finished with their work. We will be sure to thank them for their work and service to the Chapel.

The schematic design should be completed in the next month.

### New Business

- ❖ Ben Robertson attended CEEP conference. It is an excellent resource for learning best practices and how to execute our mission to the best of our ability. While at the conference, Ben Robertson spoke with a number of rectors who have gone through a building/capital campaign process, as well as campaign consultants.

There was discussion about the possibility of conducting a feasibility study to get feedback on the schematic design and determine the level of participation we can expect from our members. This process will also likely yield the campaign committee chair and callers.

Two consultants that are well known for their work with Episcopal churches were discussed. These were the Episcopal Church Foundation, Minnesota, and Jim Klote, Falls Church, VA. Both have offered to come to the Chapel and give the vestry a presentation, free of charge. Ben Robertson and Davis Frye will look into this possibility and let us know. It was also suggested that perhaps one other firm be contacted for consideration.

### **Adjourn**

All business being concluded, Bill Buhner made a motion that the meeting be adjourned, Scott Woods seconded the motion and the meeting was closed.

Respectfully Submitted,

Sloan McKellar

Substitute Clerk